Commonwealth of Virginia

Auditor of Public Accounts

Martha S. Mavredes, CPA
Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

December 29, 2015

The Honorable Douglas B. Ottinger
Chief Judge
City of Portsmouth General District Court
PO Box 129
Portsmouth, VA 23705-0129

Audit Period: July 1, 2014 through June 30, 2015
Court System: City of Portsmouth
Judicial District: Third

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Court during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM: ljh

cc: The Honorable Roxie O. Holder, Judge
The Honorable Morton V. Whitlow, Judge
L. Jody Davis, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia