



Commonwealth of Virginia

Walter J. Kucharski, Auditor

**Auditor of Public Accounts
P.O. Box 1295
Richmond, Virginia 23218**

November 21, 2008

Randy Foley
Mayor
P. O. Box 869
Salem, VA 24153

City of Salem

Dear Mr. Foley:

We have reviewed the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue and Sheriff, of the locality indicated and for the year ended June 30, 2008. Our primary objectives were to determine that the officials have maintained accountability over Commonwealth collections, established internal controls, and complied with state laws and regulations.

The results of our tests found the Commissioner of Revenue and Sheriff complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement and custody of state funds, except as follows.

The Treasurer did not comply with state laws and regulations as described below.

Properly Remit Sheriff's Fees

The Treasurer did not remit sheriff's fees, received from Workers Compensation Commission, totaling \$288 to the Commonwealth as required by Section 2.2-806(B) of the Code of Virginia. The Treasurer classified and deposited the sheriff's fees to a local account rather than remitting the funds to the Commonwealth. The Treasurer should comply with deposit requirements of state funds as outlined in the Code in Virginia.

We discussed this comment with the Treasurer on August 5, 2008, and we acknowledge the cooperation extended to us during this review.

Sincerely,

Auditor of Public Accounts

WJK:kmk

cc: Kevin Boggess, City Manager
Bonnie McCormack, Treasurer
Linda M. Carroll, Commissioner of the Revenue
Eric Atkins, Sheriff