



Commonwealth of Virginia

Walter J. Kucharski, Auditor

**Auditor of Public Accounts
P.O. Box 1295
Richmond, Virginia 23218**

September 23, 2009

Don A. Assaid
Board Chairman
291 McIntosh Road
Roanoke, VA 24019

County of Botetourt

Dear Mr. Assaid:

We have reviewed the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue, Sheriff, and Commonwealth's Attorney of the locality indicated and for the year ended June 30, 2009. Our primary objectives were to determine that the officials have maintained accountability over Commonwealth collections, established internal controls, and complied with state laws and regulations.

The results of our tests found the constitutional officers complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement, and custody of state funds.

Sincerely,

Auditor of Public Accounts

WJK:kwv

cc: Gerald A. Burgess, County Administrator
Charles Benton Bolton, Treasurer
John L. Etzler, V, Commissioner of the Revenue
Ronald N. Sprinkle, Sheriff
Joel R. Branscom, Commonwealth's Attorney