# ELNORA M. HAZLETT, TREASURER of the CITY OF STAUNTON, VIRGINIA

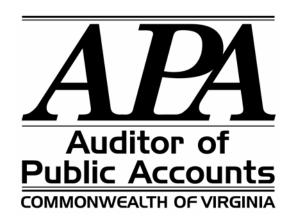
REPORT ON EXAMINATION

of

COMMONWEALTH REVENUES

FOR THE PERIOD

JULY 1, 2005 THROUGH DECEMBER 31, 2005



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### Commonwealth of Hirginia

Walter J. Kucharski, Auditor

Auditor of Public Accounts P.O. Box 1295 Richmond, Virginia 23218

January 19, 2006

Richard R. Johnson Incoming Treasurer

Elnora M. Hazlett Outgoing Treasurer

City Council City of Staunton

#### Independent Auditor's Report

We have examined the accompanying Schedule of the Treasurer's Accountability to the Commonwealth of Elnora M. Hazlett, Treasurer of the City of Staunton, for the period July 1, 2005 through December 31, 2005. All records supporting the amounts in this schedule are the Treasurer's responsibility. Our responsibility is to express an opinion based on our examination.

We conducted our examination in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards include examining, on a test basis, evidence supporting the amounts in the Schedule of Treasurer's Accountability and performing such other procedures, as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

Section 58.1-3136 of the <u>Code of Virginia</u> requires a turnover audit whenever a treasurer leaves office. The examination was performed to determine the accountability of the Treasurer at December 31, 2005 and to turn over the assets, accounts, and records of the office to Richard R. Johnson, the newly elected Treasurer.

In our opinion, based on our examination, the schedule referred to above presents fairly, in all material respects, Commonwealth Funds collected and remitted by Elnora M. Hazlett, Treasurer of the City of Staunton, Virginia, for the period July 1, 2005 through December 31, 2005, on the cash basis of accounting.

AUDITOR OF PUBLIC ACCOUNTS

## CITY OF STAUNTON SCHEDULE OF THE TREASURER'S ACCOUNTABILITY TO THE COMMONWEALTH For the Period Ended December 31, 2005

|   |      | Balance July 1, |             |         |             |         | Balance December 31, |    |
|---|------|-----------------|-------------|---------|-------------|---------|----------------------|----|
|   | 2005 |                 | Collections |         | Remittances |         | 2005                 |    |
| 2005 Taxes:                                     |      |                 |             |         |             |         |                      |    |
| Estimated income taxes                          | \$   | -               | \$          | 336,747 | \$          | 336,747 | \$                   | -  |
| 2004 Taxes:                                     |      |                 |             |         |             |         |                      |    |
| Taxable year income taxes                       |      | -               |             | 275     |             | 275     |                      | -  |
| Other Collections: Share of fees of sheriff and |      |                 |             |         |             |         |                      |    |
| deputies  |      | -               |             | 30,627  |             | 30,567  |                      | 60 |
| Total   | \$   | -               | \$          | 367,649 | \$          | 367,589 | \$                   | 60 |

This schedule has been prepared on the cash basis of accounting.

#### **CITY OF STAUNTON**

#### **TREASURER**

#### NOTES TO THE SCHEDULE OF ACCOUNTABILITY

#### FOR THE PERIOD JULY 1, 2005 THROUGH DECEMBER 31, 2005

#### 1. SCHEDULE PRESENTATION

The Schedule of Treasurer's Accountability to the Commonwealth represents the Treasurer's accounting for state taxes and fees collected for the Commonwealth of Virginia. The schedule is prepared on the cash basis of accounting.

#### 2. DISCHARGE FROM LIABILITY

In accordance with section 58.1-3145 of the <u>Code of Virginia</u>, the outgoing treasurer is required to file certificates with the circuit court showing the final settlement of his account as treasurer to secure final discharge from liability.