



Staci A. Henshaw, CPA  
Auditor of Public Accounts

# Commonwealth of Virginia

*Auditor of Public Accounts*

P.O. Box 1295  
Richmond, Virginia 23218

February 25, 2025

The Honorable Donald M. Haddock, Jr.  
Chief Judge  
City of Alexandria General District Court

Audit Period: July 1, 2023, through June 30, 2024  
Court System: City of Alexandria  
Judicial District: Eighteenth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

The Clerk has taken corrective action to remediate the finding that we reported in the previous audit.

We acknowledge the cooperation extended to us by the Clerk and the Clerk's staff during this engagement.

Staci A. Henshaw  
AUDITOR OF PUBLIC ACCOUNTS

LJH

cc: Marion Jackson, Clerk  
The Honorable Sonja L. Sacks, Judge  
Paul F. DeLosh, Director of Judicial Services  
Supreme Court of Virginia