



Commonwealth of Virginia

**Auditor of Public Accounts
P.O. Box 1295
Richmond, Virginia 23218**

Walter J. Kucharski, Auditor

May 28, 2008

The Honorable J. Larry Palmer
Chief Judge
City of Emporia
General District Court
315 South Main Street
Emporia, VA 23847

The Honorable Carson Saunders
Chief Judge
City of Emporia Juvenile and
Domestic Relations District Court
315 South Main Street
Emporia, VA 23847

The Honorable J. Larry Palmer
Magistrate Supervising Authority
Sixth Judicial District
315 South Main Street
Emporia, VA 23847

Audit Period: January 1, 2007 through March 31, 2008
Court System: City of Emporia
Judicial District: Sixth

We have audited the cash receipts and disbursements of the Clerk of the Combined General District Court and the associated Magistrates for this locality. Our primary objectives for both the Court and the Magistrates were to test the accuracy of financial transactions recorded on the applicable financial management system; evaluate internal controls; and test its compliance with significant state laws, regulations, and policies.

Management's Responsibility

Court management has responsibility for establishing and maintaining internal controls and complying with applicable laws and regulations. Internal control is a process designed to provide reasonable, but not absolute, assurance regarding the reliability of financial reporting, effectiveness and efficiency of operations, and compliance with applicable laws and regulations. Deficiencies in internal controls could possibly lead to the loss of revenues or assets, or otherwise compromise fiscal accountability.

Financial Matters

We noted no instances of improper recording and reporting of financial transactions in the Court's financial management system.

Internal Controls

We noted no matters involving internal control and its operation necessary to bring to management's attention.

Compliance

The results of our tests of compliance with applicable laws and regulations disclosed no instances of noncompliance that are required to be reported.

We acknowledge the cooperation extended to us by the Court and the Magistrates during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

WJK:kmk

cc: The Honorable Theodore J. Burr, Jr., Judge
Nancy E. Roach, Clerk
David L. Harless, Chief Magistrate
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia

The Honorable J. Larry Palmer
Chief Judge
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Nancy E. Roach
Clerk of the Combined District Court
City of Emporia
315 South Main Street
Emporia, VA 23847

David L. Harless, Chief Magistrate
Sixth Judicial District
100 E. Broadway
Hopewell, VA 23860

The Honorable Theodore J. Burr, Jr., Judge
315 South Main Street
Emporia, VA 23847

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1 Report File
1 Working Papers