



Review of Prior Year Results

July 1, 2024

Staci A. Henshaw, Auditor of Public Accounts

LaToya Jordan, Deputy Auditor for Human Capital and Operations

Overview of Prior Year Results Topics

- Local Government & Judicial Systems
- Higher Education
- ACFR/Single Audit of Federal Funds
- Human Capital & Strategic Initiative Update

Some slides and appendices included for reference purposes only & will not be covered in the presentation

Prior Work Plan Highlights

- Delays in reporting by localities have continued to impact Local Government Comparative Report issuance
- We identified no new localities for follow up review during our 2023 fiscal distress monitoring
- New legislation will not change our current fiscal distress monitoring process but will add a new notification for delayed reporting and additional oversight for the Commission on Local Government
- ACFR / Single Audit findings (109) remain consistent with 2022; we highlighted risk related to financial reporting material weaknesses in the Secretary of Finance report
- Issued disclaimer of opinion on Low-Income Household Water Assistance Program and modified opinion for TANF

JLARC Report Notification Process

- Every Friday we send all JLARC members an email containing reports we have issued during the week
- For agency, higher education, and special reports we include a summary for reports with findings and recommendations
- We periodically include other information about our office's activities



LOCAL GOVERNMENT & JUDICIAL SYSTEMS RESULTS

Comparative Report of Local Government

- Annually compile a report containing uniform financial data for Virginia's 133 cities and counties and 37 towns required to have an annual audit
- It is the only comprehensive published source of locality financial data and information



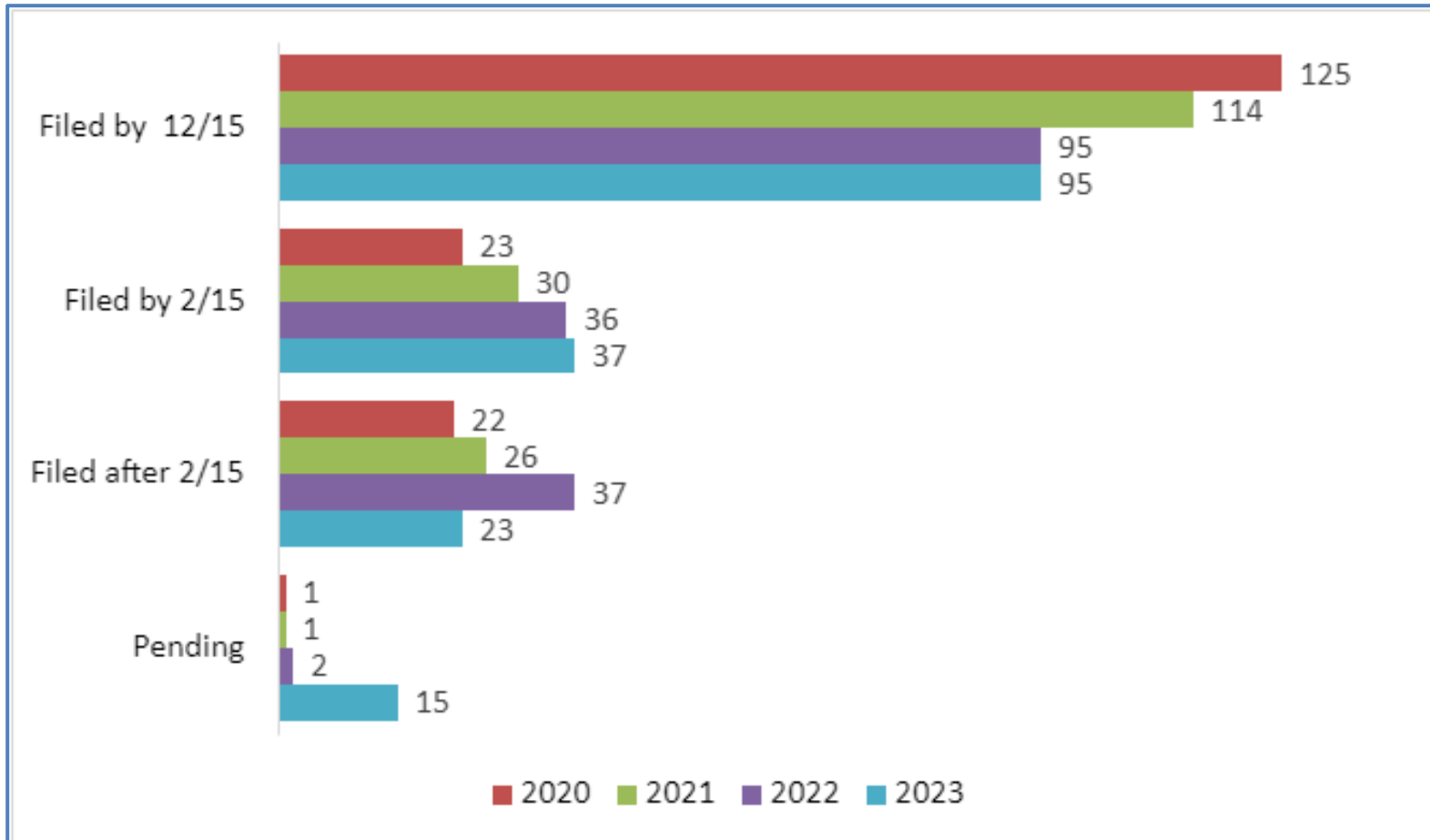
Comparative Report of Local Government

- Draft FY 2023 report published on February 15 (missing data for 42 localities)
- Final FY 2023 report issued May 31, 2024 (missing data for 20 localities)
 - **Cities:** Colonial Heights, Emporia, Hopewell, Norton, Petersburg, and Portsmouth
 - **Counties:** Accomack, Amherst, Buckingham, Dickenson, Greenville, Lee, Pulaski, Scott, Warren, and Westmoreland
 - **Towns:** Big Stone Gap, Clifton Forge, Richlands, and Vinton

Comparative Report of Local Government

- As of end of June, have since received required FY 2023 reporting for several late localities
- 8 localities that remain delayed have not posted a public notification of audit delay required by Code of Virginia § 15.2-2511; however, localities did notify our office regarding their delay
- Will publish an amended report at a later date

Trends in Locality Annual Financial Report Submissions*



*Audited annual financial report submissions as of June 25, 2024

Prior Year Locality Reporting Delays

- In addition to FY 2023 reporting delays, certain localities also remain late with submitting prior years required reporting
 - City of Hopewell audited financial reports and transmittal data for FY 2020, FY2021, and FY 2022 and transmittal data for 2019
 - City of Norton audited financial report and transmittal data for FY 2022
 - City of Petersburg transmittal data for FY 2021 and FY 2022
 - City of Emporia and Town of Big Stone Gap transmittal data for FY 2022

Local Fiscal Distress Monitoring

- Acts of Assembly directs our Office to annually monitor data and information as part of our early warning system to identify potential fiscal distress at localities
- Early warning system consists of two components

Ratio Analysis

- Calculate 12 financial ratios using audited financial reports
- Analyze each locality's ratio performance using a points-based methodology

Qualitative Review

- Review demographic, qualitative, and other external factors for localities receiving a high number of ratio points in total for all ratios

2023 Fiscal Distress Monitoring

- During 2023 process, completed ratio analysis based on FY 2022 audited financial data and evaluated applicable localities in qualitative assessment
 - No new localities identified for follow-up review
- Expect to issue combined report on results of 2022 and 2023 monitoring processes in July 2024

2023 Fiscal Distress Monitoring

- Continued to evaluate ratio trends for at risk localities from 2022 monitoring
 - City of Radford ratios stayed mostly consistent with 2022 monitoring results, no qualitative factors of concern
 - Town of Clifton Forge and City of Buena Vista both show improvement in ratio trends, no qualitative factors of concern

2023 Fiscal Distress Monitoring

- Qualitatively monitoring City of Norton due to continued delay with submitting FY 2022 audited financial report; unable to review the city's financial data in our 2023 process
 - Sent follow-up correspondence to City Manager and Finance Director end of June to inquire on audit status

Fiscal Distress Monitoring - Hopewell

- During 2022 process, qualitatively identified Hopewell due to inability to timely complete and submit audited financial statements
- City participated in our review process and submitted the completed financial assessment questionnaire
- Reviewed questionnaire and other information and had follow-up discussions with City Finance Director to understand factors contributing to City's current financial and operational issues

Fiscal Distress Monitoring - Hopewell

- December 2022: Formally recommended Governor and Money Committees consider providing state assistance
 - Recommended state assistance focused on deploying a turnaround team of specialists to provide hands-on support to the City
- Early 2023: Governor and Money Committees approved state assistance
- March 2023: Secretary of Finance selected external firm to conduct an assessment of the City's financial challenges and develop a turnaround plan

Fiscal Distress Monitoring - Hopewell

- June – August 2023: City issued RFP and contracted with the Robert Bobb Group (RBG) to provide accounting remediation services and establish a project management office to oversee fiscal turnaround plan
- August 2023 – June 2024: RBG continues progress with City to address remediation services and aspects of turnaround plan
 - Onboarded new interim chief financial director
 - Implemented measures to stabilize cash position and increase cash availability

Fiscal Distress Monitoring - Hopewell

- August 2023 – June 2024: RBG continues progress with City to address remediation services and aspects of turnaround plan (cont.)
 - Implementing standard operating procedures and ongoing training efforts across all departments and operations
 - Addressing key financial reconciliation processes with Treasurer's office, City, and Schools finance
 - Optimizing and enhancing implementation of City's ERP/financial system
 - Resolving rebate concerns from the Water Renewal Commission and industry partners

Fiscal Distress Monitoring - Hopewell

- June 2024: RBG continues to highlight areas of ongoing risk to City Council related to leadership, internal controls, and sustainability
 - Cash reserves and budgetary controls to manage spending
 - Financial forecasting for long term cash flow
 - Treasurer's staffing and revenue collection processes
 - Qualified internal City staff to manage implemented processes and responsibilities at transition when RBG's contracted engagement ends

Fiscal Distress Monitoring - New Legislation

- Senate Bill 645 changes to local fiscal distress process, effective July 1
 - Codifies existing process by adding Code of Virginia § 15.2-2512.1
 - Sets out methodology for leading indicators and criteria for preliminary determination that a locality may be in fiscal distress, and further defines the components of the APA's early warning system
 - Does not significantly change APA's existing model and current process that's been in place since 2018 under Item 4-8.03 (Acts of Assembly)

Fiscal Distress Monitoring - New Legislation

- Senate Bill 645 changes to local fiscal distress process, effective July 1 (cont.)
 - New process: Directs APA to notify money committees and other local government legislative committees and the Governor and his administration if a locality does not submit its audited financial report within 18 months of the December 15 statutory reporting deadline
 - APA to provide technical assistance to Commission on Local Government based on our existing oversight and support provided for local governments

Fiscal Distress Monitoring - New Legislation

- Senate Bill 645 changes to local fiscal distress process, effective July 1 (cont.)
 - Adds new responsibilities under Commission on Local Government (CLG)
 - Acts in oversight capacity for any locality declared fiscally distressed under APA's monitoring process to determine whether a locality is taking appropriate action to address fiscal distress issues
 - Carves out Planning District 19 for CLG to appoint an emergency fiscal manager if locality is either unwilling or unable to comply with the conditions necessary to address its fiscal distress

Collaboration with Opioid Abatement Authority

- Since 2022 our office has been working closely with the Opioid Abatement Authority (OAA) in various areas to provide support for their mission of addressing opioid abatement and remediation
- Coordination efforts with OAA
 - Understanding of state and local opioid settlement payments from national settlements
 - Auditing proper accounting and reporting of Commonwealth's settlement payments and future revenues
 - Publishing locality accounting and reporting guidance and other resources to ensure proper reporting and spending of opioid related funds

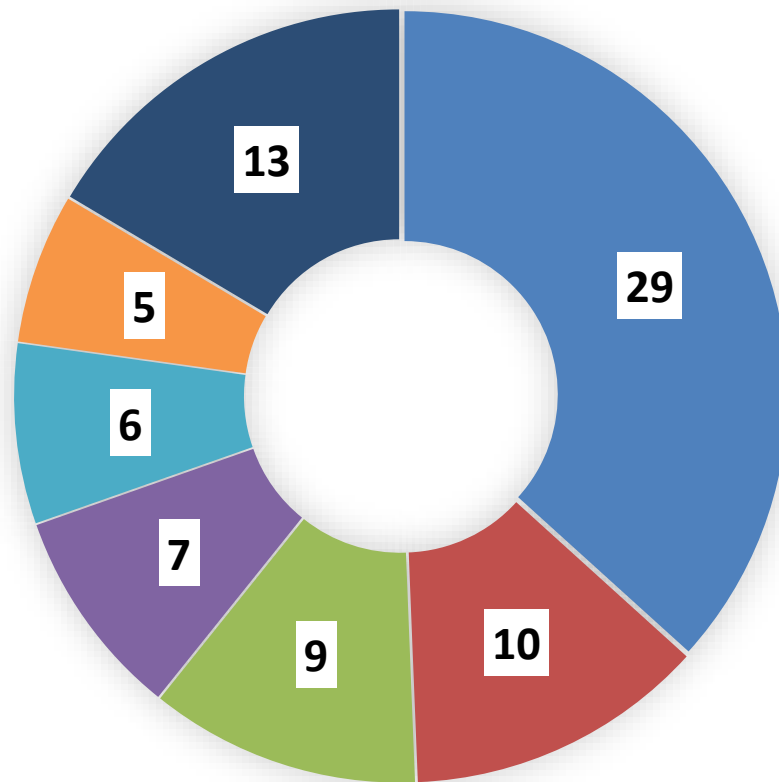
Collaboration with Opioid Abatement Authority

- Coordination efforts with OAA (cont.)
 - Understanding of OAA's grant process/operations for passing down funding to local level
 - Provided presentation with OAA Finance Director to discuss joint efforts at the local level for regional local government focused organization
 - Drafting procedures for APA Audit Specifications for upcoming FY 2024 local audits to direct CPA firms to audit opioid related funds
 - Support OAA's monitoring over opioid-related funds distributed to local level through their grant process and ensure proper spending of funds in accordance with OAA "Gold Standard" requirements

Circuit Court Audits

- APA audits 104 of the 120 circuit courts in the Commonwealth
- Issued 90 circuit court audit reports in fiscal year 2024
 - 35 of the reports had findings, with a total of 79 findings
 - Most common finding related to proper billing and collection of court fines and costs, with error rates ranging from 12% to 54%

Circuit Court Audit Findings



- Billing and Collection of Court Fines and Costs
- Monitor and Disburse Liabilities
- Collecting Taxes and Fees for Probate and Civil Cases
- Request and Allocate Tax Set-Off
- Bank Reconciliation
- Properly Manage and Report Trust Funds
- Other

Circuit Court Audits

- The Appropriation Act directs that the Compensation Board shall not provide any salary increases to clerks identified by the APA who have repeat internal control findings that could be reasonably expected to lead to the loss of revenues or assets, or otherwise compromise fiscal accountability
- Language was modified during 2024 General Assembly session to allow the Compensation Board to consider the size of the office and staffing capacity in this decision

Circuit Court Audits

- Seven clerks have raises withheld due to repeated findings originating between 2013 and 2020:

Repeated Finding

Number of Clerks

Properly Bill and Collect Court Fines and Costs	7
Properly Bill and Collect Probate Taxes	1
Properly Manage and Report Trust Funds	2
Properly Monitor and Disburse Liabilities	1
Properly Docket Judgments	1
Reconcile Bank Account	1
Review General Ledger	1

HIGHER EDUCATION AUDIT RESULTS

Higher Education Financial Statement Audit Results



FY 2023 fieldwork complete for audits of CWM, GMU, JMU, LU, RU, UMW, UVA, VCU, and VT



FY 2023 Audits in Process: CNU, NSU, ODU, VMI, VSU, and VCCS



Audited Research & Development federal expenditures to support Single Audit



Two material weaknesses in financial reporting (ODU and UVA)

University of Virginia Results

- 9 Internal Control Findings
 - 2 University-wide (1 material weakness)
 - 3 Academic Division
 - 4 Medical Center
- Repeat material weakness over financial reporting
 - Improve Governance Structure and Resources Surrounding Financial Reporting Process
 - First Issued in Fiscal Year 2022

University of Virginia Material Weakness

2023 Results

- Progress from FY 2022 audit
 - Allocated additional resources to financial reporting
 - Defined roles and responsibilities over governance of the consolidation process
 - Regular meetings between management of Medical Center and Academic Division to streamline consolidation process
 - Developed position papers over new GASB standards
 - Engaged auditors to complete audits over unaudited entities

University of Virginia Material Weakness

2023 Results

- Significant Audit Adjustments totaling \$159.9 million
- Causes
 - Lack of coordination and communication between the Medical Center and Academic Division in consolidation process
 - Insufficient management review and year end close procedures
 - Inadequate consideration of authoritative accounting guidance

University of Virginia Material Weakness

Current Remediation Efforts

- Alignment of fiscal operations under Chief Financial Officer
- One set of consolidated financial statements, segmented by division
- One accounting team for consolidation
- Unified accounting memos
- Joint review of new acquisitions and material complex transactions
- Detailed fluctuation analysis
- Additional review and checklists prior to statement issuance
- Assessment of Medical Center control structure

Old Dominion University 2022 Results

- 5 Internal Control Findings
 - 3 relate to financial reporting, including 1 repeat material weakness
 - 1 relates to capital asset management
 - 1 relates to federal student financial aid
- Repeat material weakness over financial reporting
 - Continue to Improve the Financial Reporting Process
 - First Issued in Fiscal Year 2021

Old Dominion University Material Weakness

Finding cited 6 significant audit adjustments, two of which had a direct impact on net position

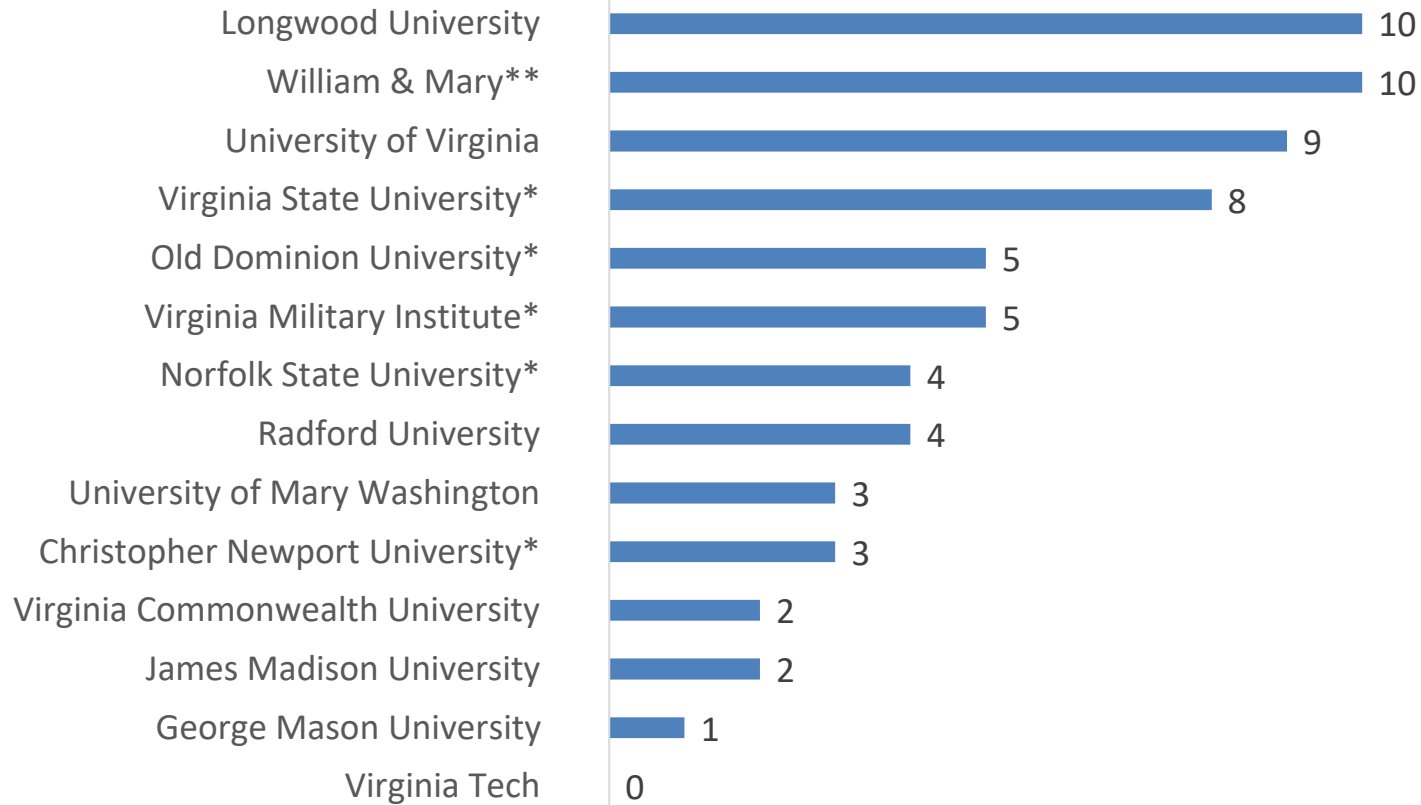
- **Cause**

- *Primary cause:* Turnover in key finance positions did not allow management sufficient time to address deficiencies in the financial reporting process

- **Current Remediation Efforts**

- New management in Finance and additional resources dedicated to financial reporting beginning in FY2023
- Hired consultants to address inefficiencies in accounting system that contribute to a cumbersome financial statement compilation process

Higher Education Institution Findings: Four-Year Institutions

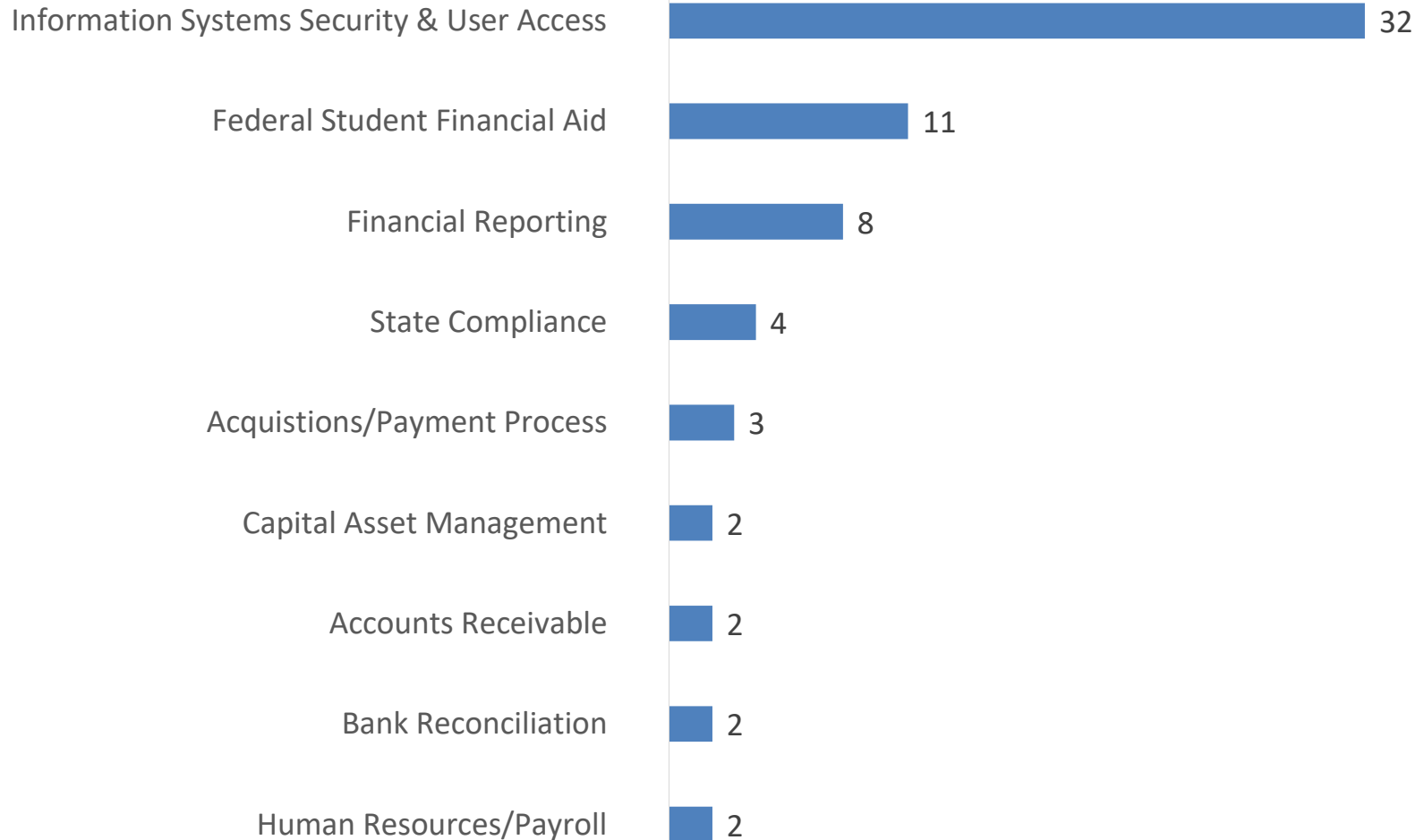


*Fiscal Year 2022 audit results as the fiscal year 2023 audit remains ongoing.

**Fiscal Year 2023 audit results includes Richard Bland College findings.

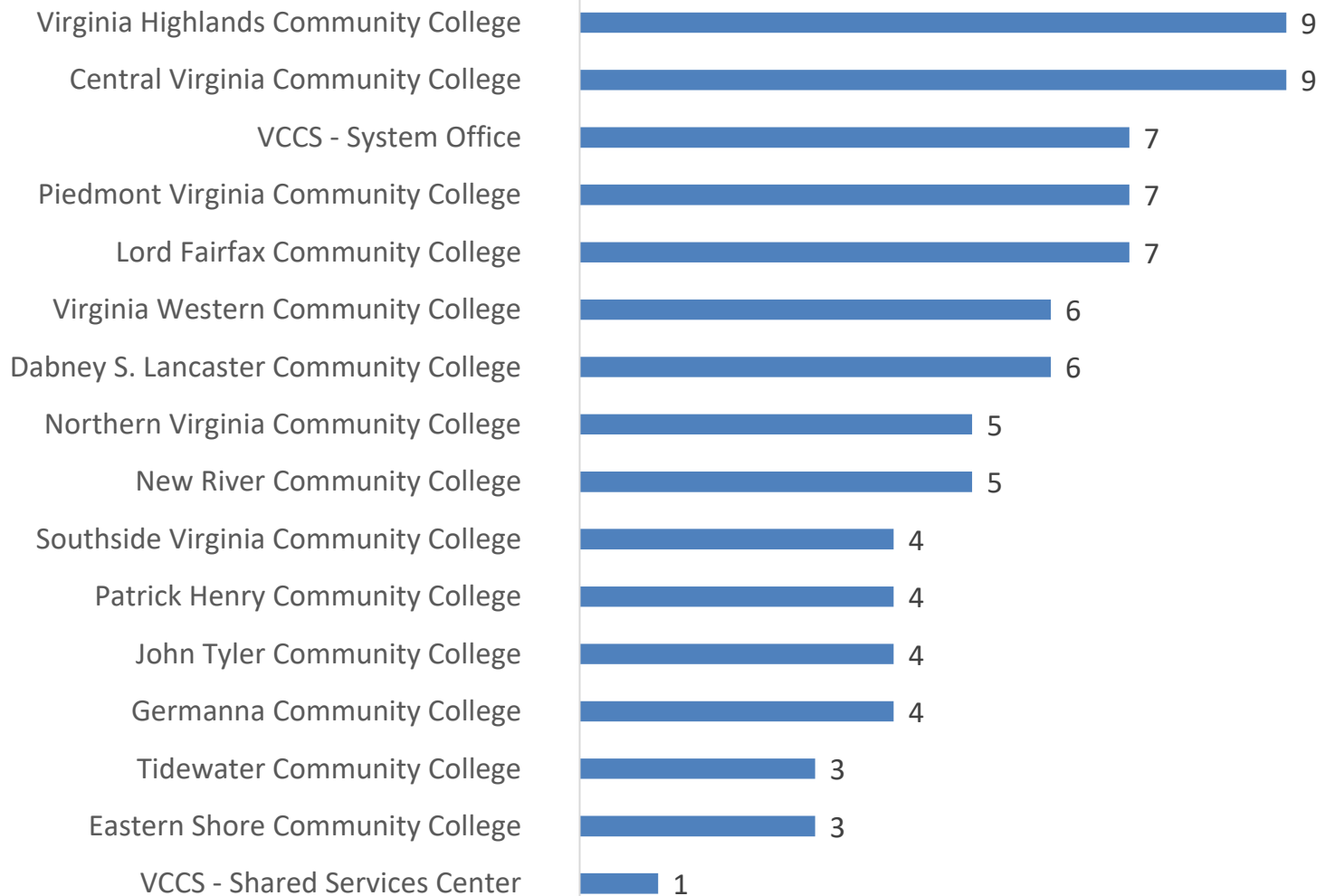
Higher Education Institution Findings by Audit Area

Four-Year Institutions



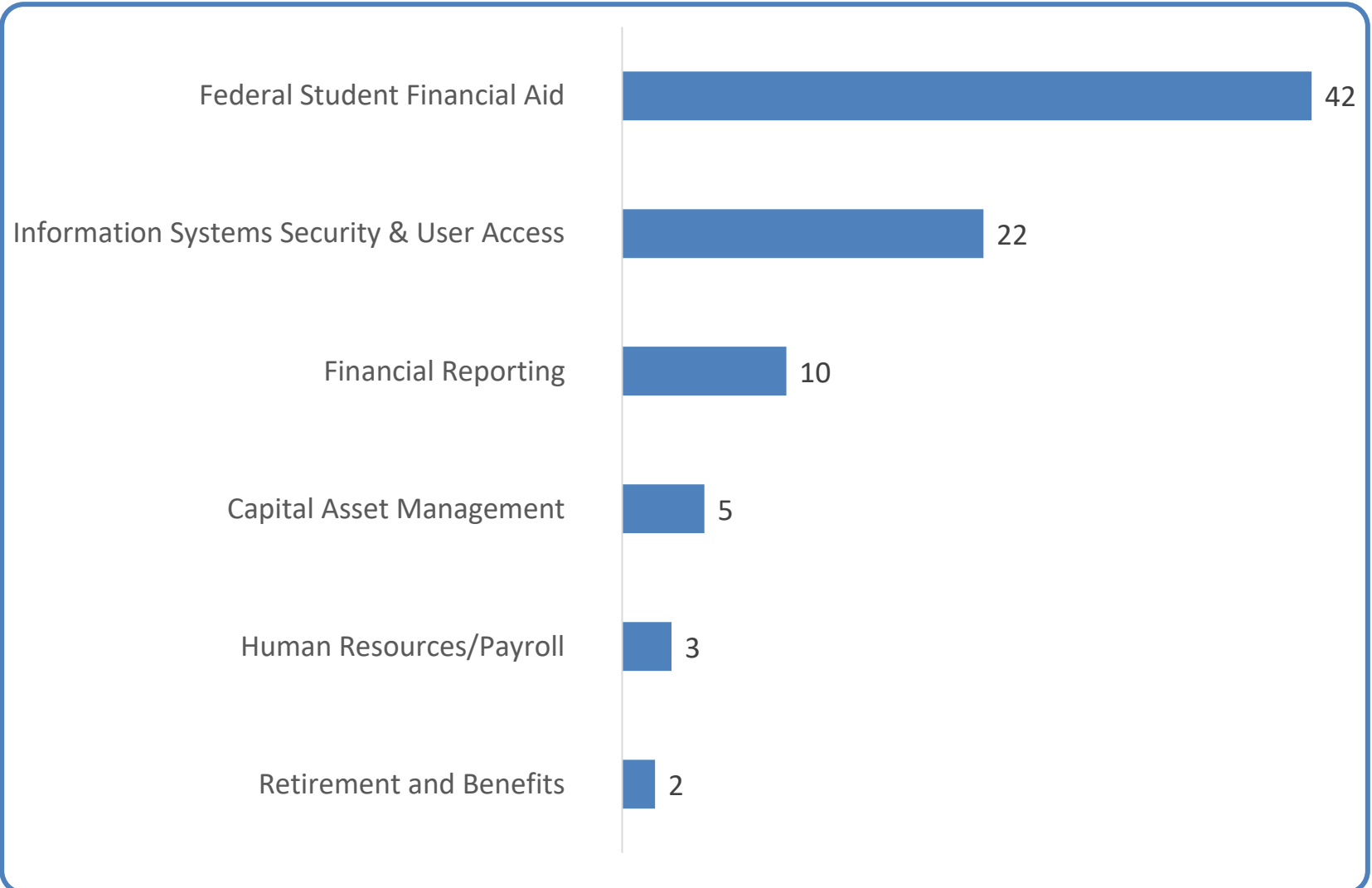
Higher Education Institution Findings

Virginia Community College System (FY 2022)



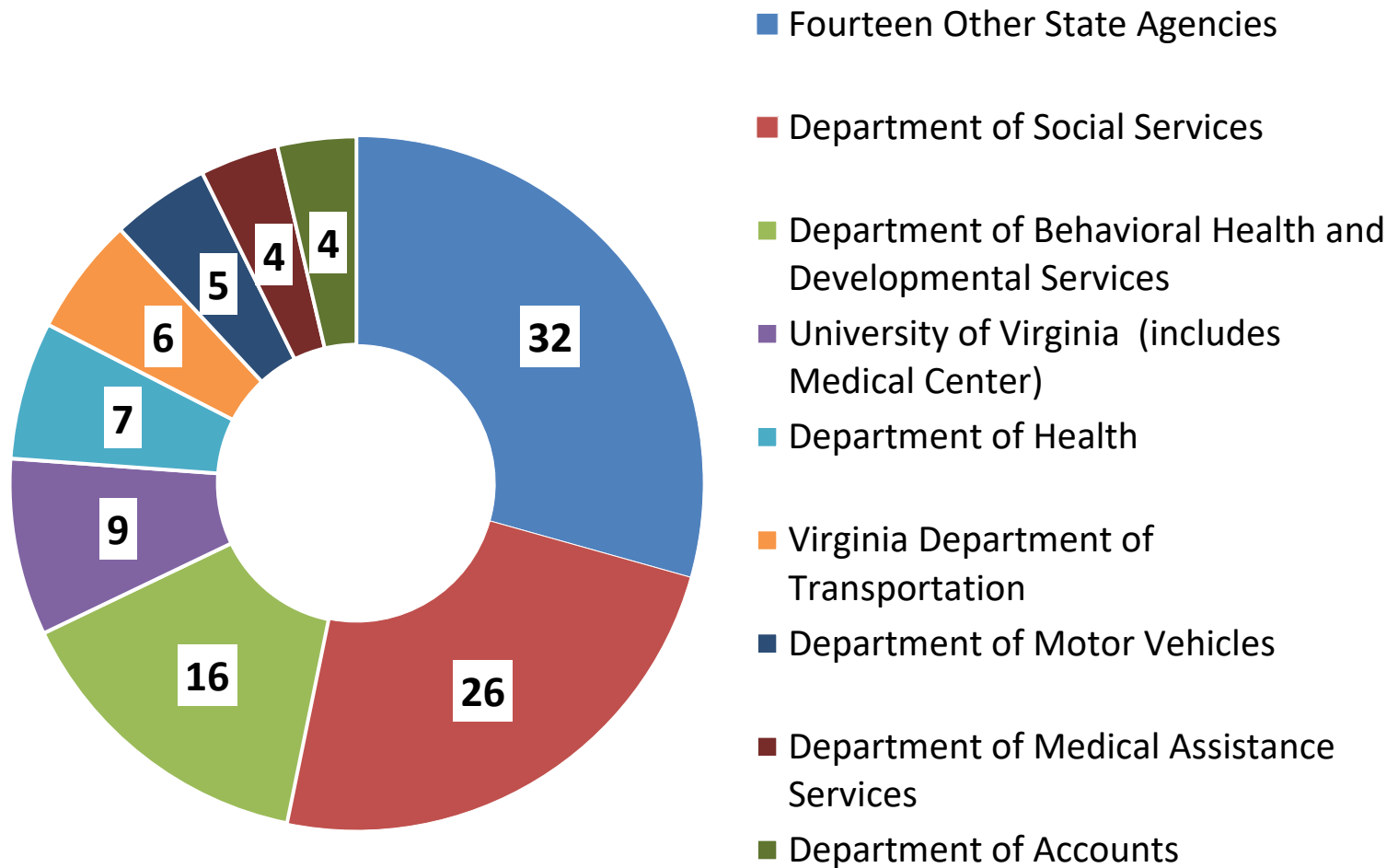
Findings by Audit Area

Virginia Community College System (FY 2022)

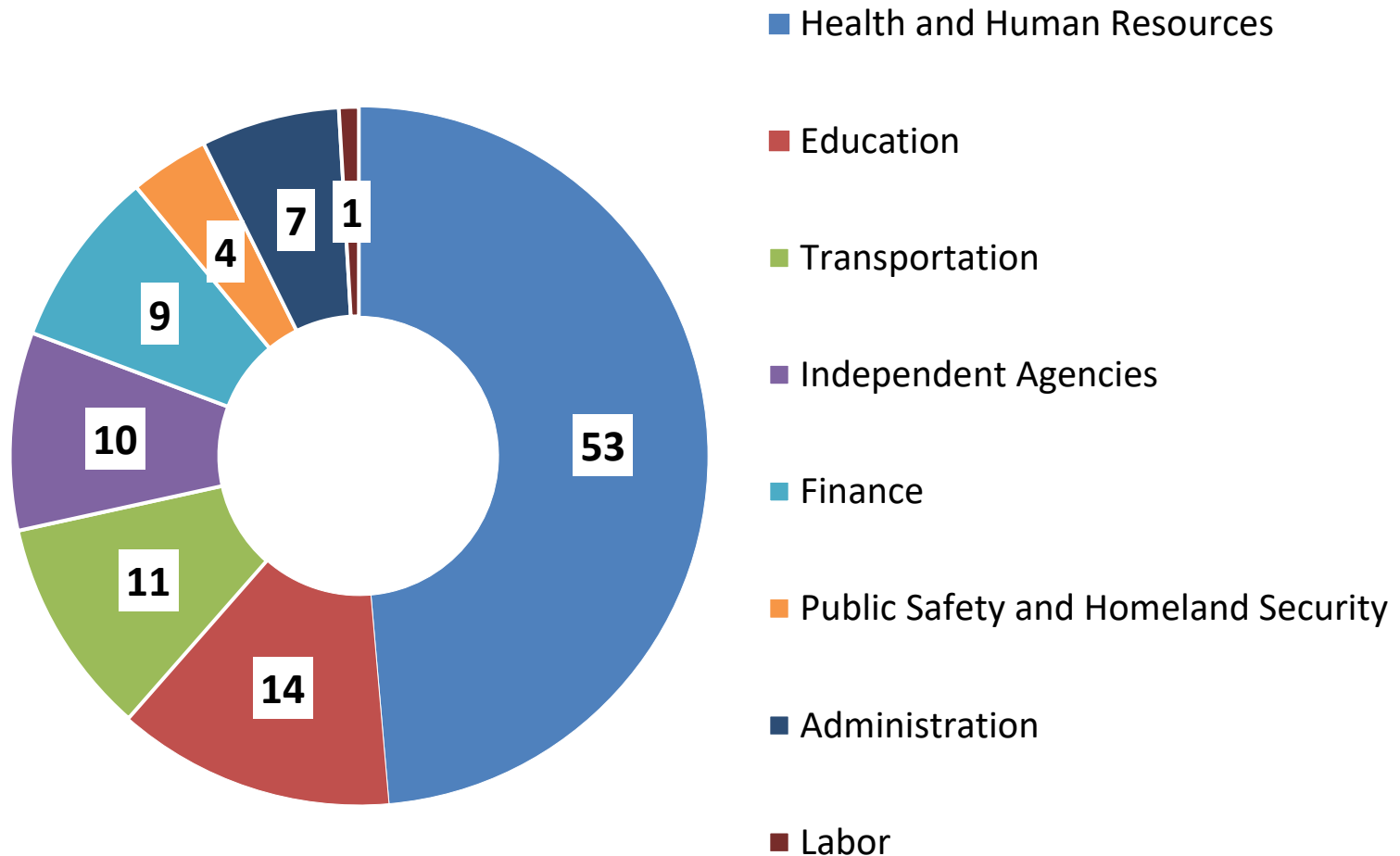


ACFR & SINGLE AUDIT OF FEDERAL FUNDS RESULTS

ACFR and Single Audit (SA) Results - Agency



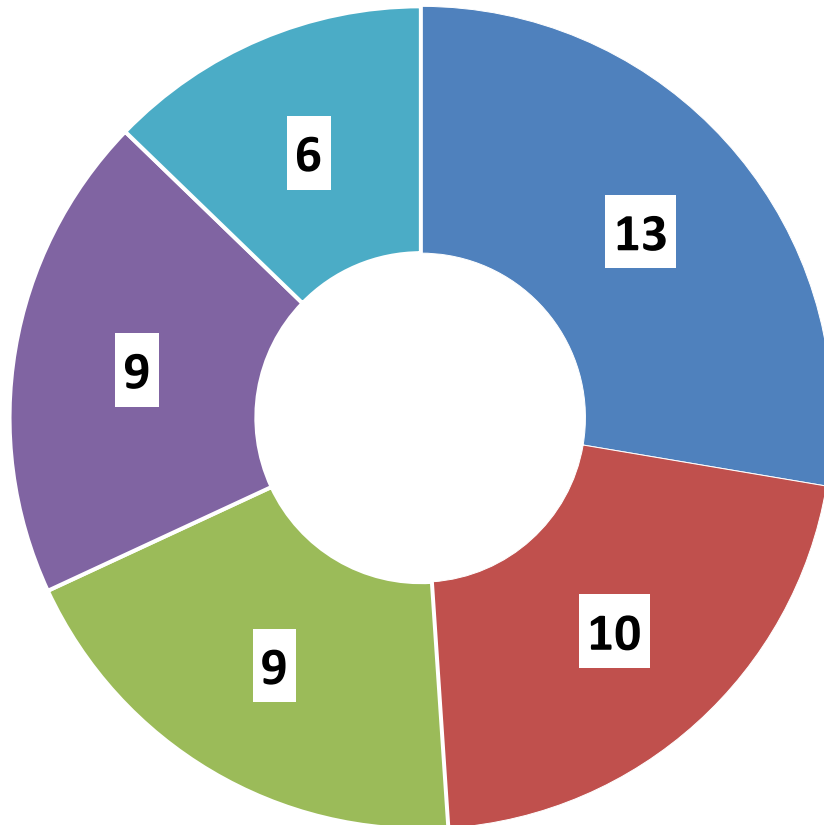
ACFR and Single Audit (SA) Results - Secretariat



ACFR and Single Audit (SA) Results – HHR Findings

Agency	Finding Area	2021	2022	2023
DBHDS	Payroll, Human Resources & Benefits	4	2	4
	Conflict of Interests Act Requirements	1	1	1
	Federal Grants Management	1	1	0
	Financial Reporting & Fiscal Processes	1	2	1
	Information System Access Controls	1	2	1
	Information Systems Security	5	8	9
DMAS	Federal Grants Management	1	1	1
	Information System Access Controls	1	1	1
	Information Systems Security	1	2	2
DSS	Payroll, Human Resources & Benefits	1	2	1
	Conflict of Interests Act Requirements	1	1	1
	Federal Grants Management	8	13	11
	Financial Reporting & Fiscal Processes	1	1	2
	Information System Access Controls	1	2	4
	Information Systems Security	5	6	7
VDH	Payroll, Human Resources & Benefits	1	2	1
	Conflict of Interests Act Requirements	1	1	0
	Federal Grants Management	1	2	0
	Financial Reporting & Fiscal Processes	2	2	2
	Information System Access Controls	2	1	2
	Information Systems Security	4	3	2

ACFR and SA Results – Non-IT Issues



- Grants Management and Federal Award and Questioned Costs
- Human Resources and Payroll
- Financial Accounting and Reporting
- Third-Party Service Providers
- Four Other Topics

ACFR and SA Results - Material Weaknesses (Financial Reporting)

- **Department of General Services**
 - Financial Reporting of Leases
- **Department of Health**
 - Financial Reporting Controls
- **Department of Human Resource Management**
 - Financial Reporting Controls
- **University of Virginia**
 - Governance Structure and Resources Surrounding Financial Reporting Process
- **Virginia Information Technologies Agency**
 - Accounting and Reporting of Right-to-Use Assets

A **material weakness** is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement will not be prevented or detected on a timely basis.

ACFR & SA Results

Secretary of Finance Risk Alert

Risk: The Commonwealth may not meet the December 15th statutory deadline, which could impact the Commonwealth's bond rating

Cause: Over the past several years, agencies and institutions have increasingly submitted inaccurate and late financial information to Accounts for use in preparing the Commonwealth's ACFR

FY	# of Entities Audited	# of Entities with Audit Adjustments	\$ of Audit Adjustments	Accounts' ACFR Compilation Process Adjustments		2023	2022	2021	2020	2019
					Material Weakness	5	5	1	3	3
2023	22	13	\$2.4 billion	\$469.5 million	Significant Deficiency	1	1	2	2	2
2022	22	9	\$3.2 billion	\$229.1 million						

ACFR and SA Results

Secretary of Finance Risk Alert

Effect

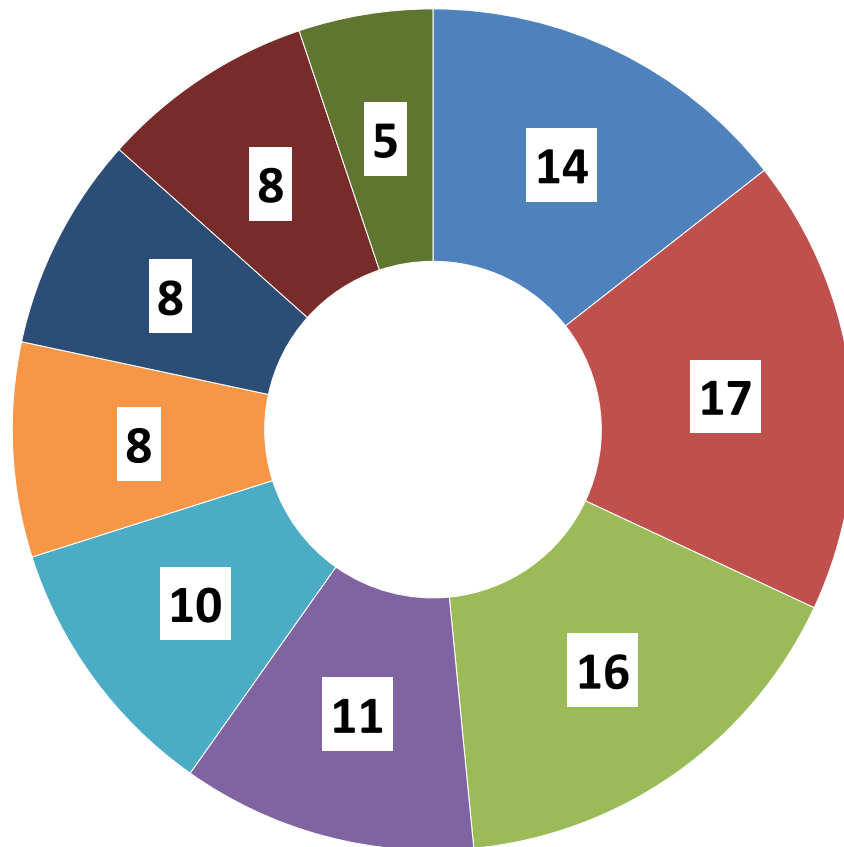
- While the Commonwealth corrected the misstatements before issuance, this requires the use of additional resources to detect and correct errors by both APA and Accounts, which limited the amount of time available to Accounts to prepare and the APA to audit the ACFR before the issuance deadline
- As entities' inaccuracies and late submissions increase, the time for Accounts to prepare the ACFR and APA to audit it is continually compressed, and it is becoming increasingly difficult to meet the December 15th deadline

Causes

- Significant amount of turnover in key finance positions
- Difficulty in recruiting and retaining highly qualified staff
- Increasingly complex accounting standards
- A knowledge gap in key financial positions
- Lack of proper review of financial information
- Inadequate staff at Accounts to provide statewide guidance and training



ACFR and SA Results – IT Issues



■ Six Other Control Families

■ Access Control

■ Configuration Management

■ Risk Assessment

■ Planning

■ System and Information Integrity

■ Contingency Planning

■ Information Security Roles and Responsibilities

■ Personnel Security

HUMAN CAPITAL AND STRATEGIC INITIATIVE UPDATE

Top Workplace in Metro Area – 11 years running

**TOP
WORK
PLACES**
2014-2024

Richmond Times-Dispatch

**Auditor of Public Accounts is a 2024
Top Workplace!
11 Years Running**

Strategic Plan Implementation

APA 2020-2025 Strategic Plan

Directive 1 - Enhance engagement with external stakeholders

Directive 2 - Leverage technology to strengthen internal operations

Directive 3 – Cultivate innovative solutions to enhance project quality

Directive 4 – Foster an environment that emphasizes knowledge sharing

Directive 5 - Enrich our culture through a continued focus on human capital

Strategic Initiatives In Progress – Directive 1

Enhancing our external stakeholder engagement:

- Launched the new APA website in February 2024
- Establishing a formal process for branding style guidelines to support more dynamic digital communications



Strategic Initiatives In Progress – New Website



Strategic Initiatives In Progress – New Website



COMMONWEALTH OF VIRGINIA
Auditor of Public Accounts

About UsReportsLocal GovernmentCareers

Home • Contact Us

Staci A. Henshaw, CPA, CGMA

Find a Report (3,526 of 3,526 Reports)

Organizations Categories Secretariats Year

Show only reports with findings (78)

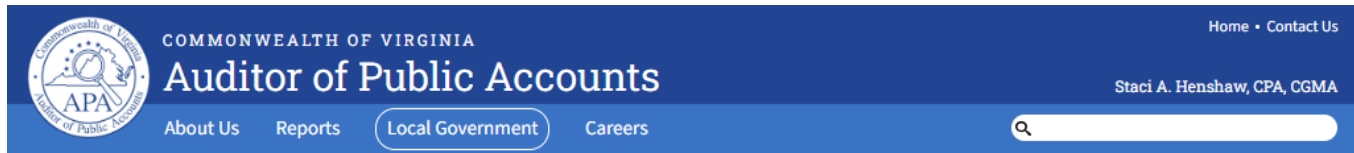
State Agency, Institution, and Authority Reports

Judicial reports and other local government-related reports are located on our Local Government page.

Filter by title

Department of Aviation Internal Control Questionnaire Review Results as of February 2024	
Department of Juvenile Justice Internal Control Questionnaire Review Results as of February 2024	
State Compensation Board Internal Control Questionnaire Review Results as of March 2024	
State Council of Higher Education for Virginia Internal Control Questionnaire Review Results as of December 2023	
Virginia Indigent Defense Commission Internal Control Questionnaire Review Results as of December 2023	
Virginia Racing Commission Internal Control Questionnaire Review Results as of July 2023	
Gunston Hall Internal Control Questionnaire Review Results as of January 2024	
University of Virginia Intercollegiate Athletics Programs for the year ended June 30, 2023	

Strategic Initiatives In Progress – New Website



APA Reports

Comparative Reports
Financial Reports
Fiscal Distress Monitoring
Judicial Reports
Local Constitutional Officers
Pension and OPEB Reports
Quality Control Reviews

Other Reports

Financial Reports
Judicial Reports
Local Constitutional Officers
Stormwater Utility Form

Resources

Comparative Report Resources
Cardinal State Disbursement
Guidelines and Manuals
Presentations and Trainings

Local Government

The Auditor of Public Accounts (APA) does not conduct the annual audits over local government funds, operations, or financial statements. Our office only performs limited audit work over state funds handled by local constitutional officers at the cities and counties. In general, the APA does not have authority to perform audits or investigations into concerns over local government processes or how local funds are budgeted and spent. State law would only permit the APA to perform a special audit at the local level in limited circumstances. Since the APA conducts our work under an approved annual workplan, it would take specific legislative action by the General Assembly, with approval by JLARC, to authorize the APA to perform an audit or investigation on the local level. Please review the [About Us](#) page to learn more about the work the APA performs.

While our office does not conduct the local government audits, we do perform other oversight functions to assist in improving accountability and financial management for Virginia local governments. This includes issuance of annual specifications that set forth additional requirements unique to local government audits and guidelines to assist local compliance with accounting and reporting requirements. We also perform quality reviews over local audits performed by public accounting firms to ensure the firms' audit work complies with relevant standards. Further, we provide support for local governments through technical assistance and knowledge sharing opportunities, along with providing various information and resources on this website page to assist with accounting and auditing guidelines and other relevant topics.

For Local Government related inquiries, please email localgovernment@apa.virginia.gov.

You can also reach out directly to our local government team by phone:

- Laurie Hicks, Director, 804-362-8441
- Rachel Reamy, Manager, 804-362-8436

[Local Government Overview](#)



News and Updates

Welcome to the APA's newly updated website! You can navigate to various Local Government reports and resources using the sidebar on the left side of the screen. Please access the PDF document link below for additional information.

The FY2024 [Cardinal State Disbursement](#) report has recently been updated with April 2024 data.

Strategic Initiatives In Progress – Directive 2

Strengthening our operations and internal processes through technology opportunities:

- Created an electronic suggestion box to solicit ideas and input from staff to help drive continuous improvement



Strategic Initiatives In Progress – Directive 3

Enhancing project quality through innovative solutions:



- Developed a staff profile mechanism to collect and evaluate focused human capital data to leverage project staffing decisions
- Developed a payroll dashboard to create more efficiencies with the audit process
- Creating a formal process to identify key skills amongst our staff related to data analytics and other specialized auditing skills

Strategic Initiatives In Progress – Directive 4

Emphasizing our knowledge sharing and staff collaboration:

- Developed a comprehensive catalog of our internal knowledge resources and created a process to capture quality, external training opportunities



Strategic Initiatives In Progress – Directive 5



Focusing on staff engagement and enrichment:

- Enhanced our talent acquisition efforts by involving audit staff to participate on our formal recruiting teams
- Formalizing a committee to develop programs to build staff rapport and networking

QUESTIONS?

APPENDICES

APPENDIX I HIGHER EDUCATION INSTITUTION FINDINGS

APPENDIX II FY2022 VIRGINIA COMMUNITY COLLEGE SYSTEM FINDINGS

APPENDIX III SINGLE AUDIT AND ACFR FINDINGS

APPENDIX III HEALTH AND HUMAN SERVICES AGENCIES FINDINGS

HIGHER EDUCATION INSTITUTION FINDINGS

Higher Education Institution	Finding Title	Report Issuance Fiscal Year
CWM	Improve IT Service Provider Oversight	2023*
CWM	Improve Firewall Security	2023*
CWM	Develop and Implement a Service Provider Oversight Process	2023*
CWM	Improve Database Security	2023*
CWM	Improve IT Risk Management Program	2023*
CWM	Improve Reporting to National Student Loan Data System	2023*
CWM	Properly Perform Return of Title IV Calculations	2023*
CWM	Return Unearned Title IV Funds Timely	2023*
CWM	Implement Information Security Program Requirements for the Gramm-Leach-Bliley Act	2023*
CWM	Improve Controls for Identifying, Tracking, Recording, and Reporting Right-to-Use Subscription Assets	2023*
UMW	Improve IT Risk Management and Contingency Process	2023*
UMW	Improve IT Change Control and Configuration Management Process	2023*
UMW	Assess and Classify Systems Based on Data Sensitivity	2023*
GMU	Improve IT Risk Management and Contingency Planning Program	2023
JMU	Improve Firewall Management	2023
JMU	Improve Virtual Private Network Security	2023
LU	Improve Internal Controls over Reporting Leases	2023
LU	Improve Internal Controls over Reporting Subscription-Based Information Technology Arrangements	2023
LU	Conduct Information Technology Security Audits	2023
LU	Promptly Return Unclaimed Aid to Department of Education	2023
LU	Perform an Evaluation of Student Information System Access Roles for University Personnel	2023
LU	Promptly Reconcile Federal Accounts	2023
LU	Properly Complete Federal Verification Prior to Disbursing Title IV Aid	2023
LU	Improve Process for Timely Removal of Terminated Employee System Access	2023
LU	Perform and Document Commonwealth's Retirement Benefits System Reconciliations	2023
LU	Ensure Statement of Economic Interest Filers Complete Required Training	2023

* FY2023 audit fieldwork has been completed.

Higher Education Institution	Finding Title	Report Issuance Fiscal Year
RU	Improve Financial Reporting Review Process	2023
RU	Dedicate Additional Resources to Financial Reporting	2023
RU	Improve Timeliness of Bank Reconciliations	2023
RU	Improve IT Risk Management and Contingency Planning Documentation	2023
UVA	Improve Governance Structure and Resources Surrounding Financial Reporting Process	2023
UVA	Improve Processes over Employment Eligibility Verification	2023
UVA (Medical Center)	Improve Timekeeping Controls	2023
UVA (Medical Center)	Complete a System Security Plan for Each Sensitive System	2023
UVA (Medical Center)	Complete Annual User Access Reviews	2023
UVA (Medical Center)	Improve Accounts Payable Controls	
UVA (Academic)	Complete Annual Review over User Access to University Information Systems	2023
UVA (Academic)	Perform Complete Physical Inventory	2023
UVA (Academic)	Improve Database Security	
VCU	Improve IT Service Provider Oversight	2023
VCU	Improve Security Awareness Training	2023
CNU	Improve Operating System Security	2022
CNU	Improve Database Audit Logging and Monitoring	2022
CNU	Improve Internal Controls Over Terminated Employees	2022
NSU	Remove System Access Timely	2022
NSU	Comply with Prompt Payment Provisions	2022
NSU	Improve Wireless Local Area Network Security	2022
NSU	Comply with Employment Eligibility Requirements	2022
ODU	Continue to Improve the Financial Reporting Process	2022
ODU	Improve Controls over Financial Reconciliations	2022
ODU	Improve Accounting for Accounts Payable	2022
ODU	Improve Controls over Capital Asset Inventory	2022
ODU	Promptly Return Unearned Title IV Funds to Department of Education	2022
VMI	Ensure Proper Documentation of Bank Reconciliations	2022
VMI	Improve Controls over Terminated Employees	2022
VMI	Ensure Compliance with Conflict of Interests Act	2022
VMI	Conduct Information Technology Security Audits	2022

Higher Education Institution	Finding Title	Report Issuance Fiscal Year
VMI	Develop a Baseline Configuration for the Operating System Server Environment	2022
VSU	Improve Financial Reporting Review Process	2022
VSU	Improve Access and Account Management Controls	2022
VSU	Improve Service Provider Oversight	2022
VSU	Test and Update Disaster Recovery Plans	2022
VSU	Properly Reconcile Student Account Collections	2022
VSU	Improve the Management and Recording of Receivables	2022
VSU	Report Student Status Enrollment Changes Accurately and Timely to National Student Loan Data System	2022
VSU	Promptly Return Unclaimed Aid to Department of Education	2022

FY2022 VIRGINIA COMMUNITY COLLEGE SYSTEM FINDINGS

Higher Education Institution	Finding Title
System Office	Improve Internal Controls over Financial Reporting of Leases under GASB Statement No. 87
System Office	Improve Database Security
System Office	Improve Policies and Procedures for Capital Assets
System Office	Properly Report Current and Noncurrent Prepaid Expenses
System Office	Continue to Develop Comprehensive Policies and Procedures for Reviewing and Reacting to System and Organization Controls Reports
System Office	Ensure Consistency in the Handling and Financial Reporting of Dual Enrollment Tuition
System Office	Address Inconsistencies in Employee Personnel Records
Shared Service Center	Perform Annual Access Review of the Commonwealth's Retirement Benefits System
Northern Virginia Community College	Improve Internal Controls over Financial Reporting of Leases under GASB Statement No. 87
Northern Virginia Community College	Properly Record Asset Acquisition Date
Northern Virginia Community College	Improve the Monitoring of Critical Systems Access
Northern Virginia Community College	Continue to Strengthen Interdepartmental Communications Related to Terminated Employees
Northern Virginia Community College	Comply with Employment Eligibility Requirements
Tidewater Community College	Improve Internal Controls over Financial Reporting of Leases under GASB Statement No. 87
Tidewater Community College	Strengthen Interdepartmental Communications Related to Terminated Employees
Tidewater Community College	Continue to Strengthen Internal Controls over Physical Inventory
John Tyler Community College	Improve Internal Controls over Financial Reporting of Leases under GASB Statement No. 87
John Tyler Community College	Perform Capital Asset Inventory, Record Capital Assets Timely, and Reconcile Inventory Counts
John Tyler Community College	Perform Annual Access Review of the Commonwealth's Retirement Benefits System
John Tyler Community College	Comply with Employment Eligibility Requirements
Lord Fairfax Community College	Implement Information Security Program Requirements for the Gramm-Leach-Bliley Act
Lord Fairfax Community College	Perform an Evaluation of Student Information System Access Roles for College Personnel
Lord Fairfax Community College	Strengthen the Schedule of Expenditures of Federal Awards Review Process
Lord Fairfax Community College	Improve Reporting to National Student Loan Data System

Higher Education Institution	Finding Title
Lord Fairfax Community College	Improve Return of Title IV Calculation Processes
Lord Fairfax Community College	Improve Federal Direct Loan Reconciliations
Lord Fairfax Community College	Improve Notification Process for Federal Awards to Students
Virginia Western Community College	Reconcile Federal Fund Accounts
Virginia Western Community College	Improve Federal Direct Loan Reconciliations
Virginia Western Community College	Properly Reconcile Federal Bank Accounts
Virginia Western Community College	Perform an Evaluation of Student Information System Access Roles for Financial Aid Office Employees
Virginia Western Community College	Improve Reporting to National Student Loan Data System
Virginia Western Community College	Ensure an Accurate FISAP is Submitted to Department of Education
Germanna Community College	Improve Internal Controls over Financial Reporting of Leases under GASB Statement No. 87
Germanna Community College	Develop and Implement Policies and Procedures for Employee Terminations
Germanna Community College	Implement Information Security Program Requirements for the Gramm-Leach-Bliley Act
Germanna Community College	Perform an Evaluation of Student Information System Access Roles for College Personnel
Southside Virginia Community College	Implement Information Security Program Requirements for the Gramm-Leach-Bliley Act
Southside Virginia Community College	Improve Return of Title IV Calculation Processes
Southside Virginia Community College	Improve Reporting to National Student Loan Data System
Southside Virginia Community College	Perform an Evaluation of Student Information System Access Roles for College Personnel
Eastern Shore Community College	Improve Internal Controls over Financial Reporting of Leases under GASB Statement No. 87
Eastern Shore Community College	Improve the Monitoring of Critical Systems Access
Eastern Shore Community College	Improve Process over Employee Terminations
Patrick Henry Community College	Improve Documentation When Handling Federal Funds
Patrick Henry Community College	Improve Compliance over Title IV Calculations and Returns
Patrick Henry Community College	Promptly Return Unclaimed Aid to Department of Education
Patrick Henry Community College	Improve Reporting to National Student Loan Data System
New River Community College	Implement Information Security Program Requirements for the Gramm-Leach-Bliley Act
New River Community College	Perform an Evaluation of Student Information System Access Roles for College Personnel
New River Community College	Promptly Return Unclaimed Aid to Department of Education
New River Community College	Improve Reporting to National Student Loan Data System
New River Community College	Strengthen the Schedule of Expenditures of Federal Awards Review Process

Higher Education Institution	Finding Title
Piedmont Virginia Community College	Improve Internal Controls over Financial Reporting of Leases under GASB Statement No. 87
Piedmont Virginia Community College	Improve Controls over Fixed Asset Inventory
Piedmont Virginia Community College	Remove System Access When Employees No Longer Need Access
Piedmont Virginia Community College	Improve Controls over Financial System Reconciliations
Piedmont Virginia Community College	Improve the Monitoring of Critical Systems Access
Piedmont Virginia Community College	Strengthen Interdepartmental Communications Related to Terminated Employees
Piedmont Virginia Community College	Confirm Retirement Contributions within the Required Timeframe
Dabney S. Lancaster Community College	Implement Information Security Program Requirements for the Gramm-Leach-Bliley Act
Dabney S. Lancaster Community College	Perform an Evaluation of Student Information System Access Roles for Financial Aid Office Employees
Dabney S. Lancaster Community College	Promptly Identify Title IV Withdrawals
Dabney S. Lancaster Community College	Provide Timely Notification of Disbursements to Students
Dabney S. Lancaster Community College	Improve Reporting to National Student Loan Data System
Dabney S. Lancaster Community College	Promptly Complete Federal Verification Prior to Disbursing Title IV Aid
Central Virginia Community College	Implement Information Security Program Requirements for the Gramm-Leach-Bliley Act
Central Virginia Community College	Promptly Disburse Credit Balances to Students
Central Virginia Community College	Promptly Return Unclaimed Aid to Department of Education
Central Virginia Community College	Perform an Evaluation of Student Information System Access Roles for Financial Aid Office Employees
Central Virginia Community College	Properly Perform Return of Title IV Calculations
Central Virginia Community College	Improve Federal Direct Loan Reconciliations
Central Virginia Community College	Improve Notification Process for Federal Awards to Students
Central Virginia Community College	Improve Reporting to National Student Loan Data System
Central Virginia Community College	Ensure an Accurate FISAP is Submitted to Department of Education
Virginia Highlands Community College	Improve Internal Controls over Financial Reporting of Leases under GASB Statement No. 87
Virginia Highlands Community College	Strengthen Interdepartmental Communications Related to Terminated Employees
Virginia Highlands Community College	Improve Controls Over Access to the Commonwealth's Retirement Benefits System

Higher Education Institution	Finding Title
Virginia Highlands Community College	Retain Documentation Related to Reconciliation Processes Between the Human Resource and Retirement Systems
Virginia Highlands Community College	Perform an Evaluation of Student Information System Access Roles for College Personnel
Virginia Highlands Community College	Improve Reporting to National Student Loan Data System
Virginia Highlands Community College	Properly Reconcile Federal Bank Accounts
Virginia Highlands Community College	Promptly Return Unclaimed Aid to Department of Education
Virginia Highlands Community College	Ensure an Accurate FISAP is Submitted to Department of Education

FY2023 SINGLE AUDIT AND ACFR FINDINGS

Finding Topic/Report Header		
Finding Number	Finding Title	Applicable To
Financial Accounting and Reporting		
2023-001	Strengthen Controls over Financial Reporting	Department of Human Resource Management
2023-002	Improve Controls over GASB Statement No. 75 Financial Information Review	Department of Human Resource Management
2023-003	Improve Controls over Identifying, Tracking, Recording, and Reporting Right-to-Use Assets	Virginia Information Technologies Agency
2023-004	Improve Internal Controls over Financial Reporting of Leases under GASB Statement No. 87	Department of General Services
2023-005	Strengthen Controls over Financial Reporting	Department of Health
2023-006	Improve Controls over Journal Entries	Department of Health
2023-007	Improve Governance Structure and Resources Surrounding Financial Reporting Process	University of Virginia
2023-008	Strengthen Internal Controls over Financial Reporting of Non-Reimbursement Grants	Department of Social Services
2023-009	Continue to Improve Controls over the Calculation of Contractual Commitments	Department of Behavioral Health and Developmental Services
Information System Security - Multiple Information System Security Control Families		
2023-010	Improve Information Security Program and Controls	Department of Medical Assistance Services
2023-011	Improve Database Security	Department of Accounts
2023-012	Improve Database Security	Virginia Retirement System
2023-013	Improve IT Risk Management and Contingency Planning Documentation	Department of Planning and Budget
2023-014	Continue Improving IT Risk Management Program	Department of Social Services
2023-015	Improve Web Application Security	Department of Social Services
2023-016	Continue to Improve Database Security	Department of Behavioral Health and Developmental Services
2023-017	Conduct Information Technology Security Audits	Department of Health
2023-018	Improve Database Security	Department of Motor Vehicles
2023-019	Improve Database Security	Department of Transportation
2023-020	Conduct IT Risk Assessments and Develop System Security Plans	Department of Transportation
2023-021	Improve IT Risk Management and Contingency Planning Program	Department of Human Resource Management
2023-022	Improve IT Risk Management Program	Department of Education - Direct Aid to Public Education
2023-023	Improve IT Risk Management Program and Contingency Planning	Virginia College Savings Plan
2023-024	Improve IT Risk Management and Contingency Planning	Virginia Alcoholic Beverage Control Authority
2023-025	Improve Database Security	Virginia Lottery
2023-026	Improve Database Security	University of Virginia-Academic Division
Information System Security - Information Security Roles and Responsibilities		
2023-027	Improve Information Security Program and IT Governance	Department of Social Services
2023-028	Continue Dedicating Resources to Support Information Security Program	Department of Behavioral Health and Developmental Services
2023-029	Allocate Resources to Enforce Separation of Duties	Department of Planning and Budget
Information System Security - Access Control		
2023-030	Complete Annual Review over User Access to University Information Systems	University of Virginia-Academic Division
2023-031	Complete Annual User Access Reviews	University of Virginia-Medical Center
2023-032	Continue to Implement Compliant Application Access Management Procedures	Department of Behavioral Health and Developmental Services
2023-033	Improve Documentation for Separation of Duty Conflicts	Department of Social Services
2023-034	Evaluate Separation of Duty Conflicts within the Case Management System	Department of Social Services
2023-035	Perform Annual Review of Case Management System Access	Department of Social Services
2023-036	Perform Annual System Access Reviews	Department of Medical Assistance Services
2023-037	Improve System Access Procedures	Department of Health
2023-038	Implement a Process to Annually Review User Access	Department of Motor Vehicles
2023-039	Improve System Access Policies and Procedures for Critical Systems	Virginia Lottery
2023-040	Improve Management of Access to the Retirement Benefits System	Department of Corrections-Central Administration
Information System Security - Personnel Security		
2023-041	Improve Offboarding Process	Department of Transportation
2023-042	Continue Strengthening the System Access Removal Process	Department of Health
2023-043	Monitor Internal Controls to Ensure Timely Removal of System Access	Department of Social Services
2023-044	Revoke Systems Access for Separated Employees in a Timely Manner	Department of Taxation

Finding Topic/Report Header		
Finding Number	Finding Title	Applicable To
Information System Security - Configuration Management		
2023-045	Improve IT Change Control and Configuration Management Process	Virginia Retirement System
2023-046	Continue to Improve IT Change and Configuration Management Policy and Process	Department of Planning and Budget
2023-047	Develop Baseline Configurations for Information Systems	Department of Behavioral Health and Developmental Services
2023-048	Improve Change Management Process for Information Technology Environment	Department of Behavioral Health and Developmental Services
2023-049	Continue Improving IT Change and Configuration Management Process	Department of Social Services
2023-050	Improve Change Control Process	Department of Transportation
2023-051	Improve Change Control Process	Virginia Employment Commission
2023-052	Improve Monroe IT Change and Configuration Management Process	Department of Accounts
Information System Security - Audit and Accountability		
2023-053	Conduct Timely IT Security Audits	Department of Accounts
2023-054	Conduct Information Technology Security Audits over Sensitive Systems	Department of Behavioral Health and Developmental Services
2023-055	Obtain and Review Information Security Audit	Department of Medical Assistance Services
2023-056	Conduct Information Technology Security Audits	Department of Social Services
2023-057	Conduct Timely IT Security Audits	Department of Motor Vehicles
Information System Security - System and Information Integrity		
2023-058	Upgrade End-of-Life Technology	Department of Social Services
2023-059	Continue to Update End-of-Life Technology	Department of Motor Vehicles
2023-060	Upgrade End-of-Life Technology	Department of Transportation
2023-061	Improve Vulnerability Management Process	Department of Education - Direct Aid to Public Education
Information System Security - Risk Assessment		
2023-062	Improve Vulnerability Management	Department of Health
2023-063	Improve Vulnerability Management Process	Department of Behavioral Health and Developmental Services
2023-064	Continue to Improve Risk Assessment Process	Department of Behavioral Health and Developmental Services
Information System Security - Contingency Planning		
2023-065	Improve IT Contingency Management Program	Department of Behavioral Health and Developmental Services
2023-066	Continue Developing Record Retention Requirements and Processes for Electronic Records	Department of Social Services
2023-067	Improve Web Application Security Controls	Department of Motor Vehicles
Information System Security - Planning		
2023-068	Improve IT Risk Management and Contingency Planning Program	Department of Accounts
2023-069	Complete a System Security Plan for Each Sensitive System	University of Virginia-Medical Center
Information System Security - Awareness and Training		
2023-070	Improve Security Awareness Training Program	Department of Behavioral Health and Developmental Services
2023-071	Improve Security Awareness Training	Virginia Commonwealth University
Procurement and Contract Management		
2023-072	Continue to Ensure ITISP Suppliers Meet all Contractual Requirements	Virginia Information Technologies Agency
Human Resources and Payroll		
2023-073	Continue to Improve Off-Boarding Procedures	Department of Behavioral Health and Developmental Services
2023-074	Improve Controls over the Payroll Certification Process	Department of Behavioral Health and Developmental Services
2023-075	Continue to Improve Controls over Payroll Reconciliations	Department of Behavioral Health and Developmental Services
2023-076	Continue to Improve Controls over the Retirement Benefits System Reconciliation	Department of Behavioral Health and Developmental Services
2023-077	Improve Internal Controls over Employee Termination Process	Department of Corrections-Central Administration
2023-078	Improve Internal Controls over Employee Separation Process	Virginia Alcoholic Beverage Control Authority
2023-079	Improve Internal Controls over Employee Offboarding Process	Department of Health
2023-080	Reconcile the Commonwealth's Retirement Benefits System	Department of Social Services
2023-081	Improve Processes over Employment Eligibility Verification	University of Virginia
2023-082	Improve Timekeeping Controls	University of Virginia-Medical Center

Finding Topic/Report Header		
Finding Number	Finding Title	Applicable To
Third-Party Service Providers		
2023-083	Improve Oversight of Third-Party IT Service Providers	Virginia Information Technologies Agency
2023-084	Develop and Implement a Third-Party Service Provider Oversight Process	Department of Taxation
2023-085	Obtain, Review, and Document System and Organization Control Reports of Third-Party Service Providers	Department of Social Services
2023-086	Improve Third-Party Oversight Process	Department of Medical Assistance Services
2023-087	Continue Improving Oversight of Third-Party Service Providers	Virginia Alcoholic Beverage Control Authority
2023-088	Continue Improving Service Provider Oversight	Department of Transportation
2023-089	Improve Procedures and Process for Oversight of Third-Party IT Service Providers	Virginia Lottery
2023-090	Improve IT Service Provider Oversight	Virginia Commonwealth University
2023-091	Improve Third-Party Service Provider Process	Department of Education - Direct Aid to Public Education
Conflict of Interests Act		
2023-092	Ensure Compliance with the Conflict of Interests Act	Department of Behavioral Health and Developmental Services
2023-093	Monitor Internal Procedures to Ensure Compliance with the Conflict of Interests Act	Department of Social Services
Benefits		
2023-094	Improve Retirement Benefit Calculations	Virginia Retirement System
Expenses and Accounts Payable		
2023-095	Improve Accounts Payable Controls	University of Virginia-Medical Center
Inventory		
2023-096	Perform Complete Physical Inventory	University of Virginia-Academic Division
Grants Management		
2023-097	Perform Responsibilities Outlined in the Agency Monitoring Plan	Department of Social Services
2023-098	Review Non-Locality Subrecipient Single Audit Reports	Department of Social Services
2023-099	Communicate Responsibilities to Subrecipient Monitoring Coordinators	Department of Social Services
2023-100	Evaluate Subrecipients' Risk of Noncompliance in Accordance with Federal Regulations	Department of Social Services
2023-101	Verify that Monitoring Plan Includes All Subrecipient Programmatic Activities	Department of Social Services
2023-102	Confirm Monitoring Activities are Conducted in Accordance with the Monitoring Plan	Department of Social Services
2023-103	Monitor Case Management System Records to Ensure Compliance with TANF Eligibility Requirements	Department of Social Services
Federal Award Findings and Questioned Costs		
2023-104	Obtain Reasonable Assurance over Contractor Compliance with Program Regulations	Department of Social Services
2023-105	Implement Internal Controls over TANF Federal Performance Reporting	Department of Social Services
2023-106	Implement Internal Controls over TANF Federal Special Reporting	Department of Social Services
2023-107	Strengthen Internal Controls over FFATA Reporting	Department of Social Services
2023-108	Confirm Subrecipient Suspension or Debarment Status	Department of Criminal Justice Services
2023-109	Ensure Compliance with FFATA Reporting Requirements	Department of Criminal Justice Services

HEALTH AND HUMAN RESOURCES FINDINGS SUMMARIES

A finding summary is included below for each agency in the Health and Human Resources secretariat that we audited in support of the fiscal year 2023 Annual Comprehensive Financial Report and the Statewide Single Audit. Within the summaries, a status of **Complete** indicates adequate corrective action taken by management. **Ongoing** indicates new and/or existing findings that require management's corrective action as of fiscal year end. **Deferred** indicates that we will follow up on management's assertion that corrective action has been taken in the future.

Department of Behavioral Health and Developmental Services

Finding Title	Status of Corrective Action	First Issued
Improve Controls over Capital Outlay Voucher Processing	Complete	2022
Improve Management of Access to the Retirement Benefits System	Complete	2022
Establish a Change Management Process for Information Technology Environment	Complete	2022
Improve Vulnerability Management Process	Ongoing	2022
Conduct Information Technology Security Audits over Sensitive Systems	Ongoing	2022
Develop Baseline Configurations for Information Systems	Ongoing	2015
Continue to Improve Database Security	Ongoing	2021
Continue to Improve Offboarding Procedures	Ongoing	2014
Improve Controls over the Payroll Certification Process	Ongoing	2023
Continue to Improve Controls over Payroll Reconciliations	Ongoing	2020
Continue to Implement Compliant Application Access Management Procedures	Ongoing	2018
Improve IT Contingency Management Program	Ongoing	2017
Continue to Improve Risk Assessment Process	Ongoing	2021
Continue Dedicating Resources to Support Information Security Program	Ongoing	2019
Improve Change Management Process for Information Technology Environment	Ongoing	2023
Improve Security Awareness Training Program	Ongoing	2023
Continue to Improve Controls over the Retirement Benefits System Reconciliation	Ongoing	2014
Ensure Compliance with the Conflict of Interests Act	Ongoing	2021
Continue to Improve Controls over the Calculation of Contractual Commitments	Ongoing	2021
Complete FFATA Reporting for First Tier SABG Subawards	Deferred*	2022

*This audit finding originated from the fiscal year 2022 audit of the Substance Abuse Block Grant federal grant program. This federal grant program is not in cycle for the Commonwealth's 2023 Single Audit, and as such, we limited our audit procedures to confirming the accuracy of the corrective action status in the Commonwealth's Summary Schedule of Prior Audit Findings. Per our inquiry with DBHDS, we determined that corrective action was ongoing as of June 30, 2023.

Department of Health

Finding Title	Status of Corrective Action	First Issued
Continue Addressing Compliance with the Conflict of Interests Act	Complete	2019
Continue Improving the Disaster Recovery Plan	Complete	2019
Continue Strengthening the Termination Process	Complete	2020
Continue Improving Information Technology Change Management Process for a Sensitive System	Complete	2020
Properly Prepare the Schedule of Expenditures of Federal Awards	Complete	2022
Strengthen Controls over Overtime Payments	Complete	2022
Improve Database Security	Complete	2022
Strengthen Controls over Financial Reporting	Ongoing	2021
Improve Controls over Journal Entries	Ongoing	2022
Follow Eligibility Documentation Requirements for Women, Infants and Children Program	Ongoing	2021
Improve Vulnerability Management	Ongoing	2023
Conduct Information Technology Security Audits	Ongoing	2023
Continue Strengthening the System Access Removal Process	Ongoing	2014
Improve Internal Controls over Employee Offboarding Process	Ongoing	2023
Improve System Access Procedures	Ongoing	2023

Department of Medical Assistance Services

Finding Title	Status of Corrective Action	First Issued
Improve Timely Removal of Critical System Access	Complete	2017
Continue Strengthening Process over Medicaid Coverage Cancellations	Complete	2021
Improve Information Security Program and Controls	Ongoing	2020
Obtain and Review Information Security Audit	Ongoing	2023
Improve Third-Party Oversight Process	Ongoing	2022
Perform Annual System Access Reviews	Ongoing	2023

Department of Social Services

Finding Title	Status of Corrective Action	First Issued
Continue to Strengthen Internal Controls to Ensure Compliance with Federal Employment Eligibility Requirements	Complete	2018
Continue Strengthening Process over Medicaid Coverage Cancellations	Complete	2021
Document Process to Collect and Retain Documentation Supporting the SSBG Post-Expenditure Report	Complete	2022
Correctly Report Status of Prior Audit Findings as of Fiscal Year End	Complete	2022
Improve Information Security Program and IT Governance	Ongoing	2022
Perform Responsibilities Outlined in the Agency Monitoring Plan	Ongoing	2018
Implement Internal Controls over TANF Federal Performance Reporting	Ongoing	2022
Obtain Reasonable Assurance over Contractor Compliance with Program Regulations	Ongoing	2023
Continue Improving IT Risk Management Program	Ongoing	2018
Continue Developing Record Retention Requirements and Processes for Electronic Records	Ongoing	2018
Improve Web Application Security	Ongoing	2019
Continue Improving IT Change and Configuration Management Process	Ongoing	2019
Upgrade End-of-Life Technology	Ongoing	2022
Conduct Information Technology Security Audits	Ongoing	2023
Monitor Internal Controls to Ensure Timely Removal of System Access	Ongoing	2018
Improve Documentation for Separation of Duty Conflicts	Ongoing	2022
Evaluate Separation of Duty Conflicts within the Case Management System	Ongoing	2023
Perform Annual Review of Case Management System Access	Ongoing	2023
Review Non-Locality Subrecipient Single Audit Reports	Ongoing	2018
Communicate Responsibilities to Subrecipient Monitoring Coordinators	Ongoing	2020
Evaluate Subrecipients' Risk of Noncompliance in Accordance with Federal Regulations	Ongoing	2021
Verify that Monitoring Plan Includes All Subrecipient Programmatic Activities	Ongoing	2022
Confirm Monitoring Activities are Conducted in Accordance with the Monitoring Plan	Ongoing	2022
Monitor Case Management System Records to Ensure Compliance with TANF Eligibility Requirements	Ongoing	2023
Implement Internal Controls over TANF Federal Special Reporting	Ongoing	2023
Obtain, Review, and Document System and Organization Controls Reports of Third-Party Service Providers	Ongoing	2021
Strengthen Internal Controls over FFATA Reporting	Ongoing	2022

APPENDIX IV

Finding Title	Status of Corrective Action	First Issued
Strengthen Internal Controls over Financial Reporting of Non-Reimbursement Grants	Ongoing	2023
Reconcile the Commonwealth's Retirement Benefits System	Ongoing	2022
Monitor Internal Procedures to Ensure Compliance with the Conflict of Interests Act	Ongoing	2021
Comply with TANF Requirement to Participate in the Income Eligibility and Verification System	Ongoing	2018
Perform Analysis to Identify Service Provider Agencies That Perform Significant Fiscal Processes	Deferred*	2022

*This audit finding originated from the fiscal year 2022 audit of the Social Services Block Grant federal grant program. This federal grant program is not in cycle for the Commonwealth's 2023 Single Audit, and as such, we limited our audit procedures to confirming the accuracy of the corrective action status in the Commonwealth's Summary Schedule of Prior Audit Findings. Per our inquiry with Social Services, we determined that corrective action was ongoing as of June 30, 2023.