



Martha S. Mavredes, CPA
Auditor of Public Accounts

Commonwealth of Virginia

Auditor of Public Accounts

P.O. Box 1295
Richmond, Virginia 23218

June 4, 2018

The Honorable W. Dale Houff
Chief Judge
County of Clarke General District Court
215 Mill Road, Suite 128
Woodstock, VA 22664

Audit Period: July 1, 2016 through June 30, 2017
Court System: County of Clarke
Judicial District: Twenty-Sixth

We are performing a statewide audit of the General District Courts. During our review of this court, we conducted certain audit procedures, as we deemed appropriate.

Management of this court is an important part of the court's accountability, since you are responsible for establishing and maintaining internal controls and complying with applicable laws and regulations. During our review, we noted no matters requiring written communication with court management.

We acknowledge the cooperation extended to us by the Clerk and her staff during this engagement.

AUDITOR OF PUBLIC ACCOUNTS

MSM:anu

cc: The Honorable Amy Beth Tisinger, Judge
Melanie L. Hoffman, Clerk
Paul F. DeLosh, Director of Judicial Services
Supreme Court of Virginia