## **VIRGINIA LOCALITY STORMWATER UTILITY**

## **REPORTING FORM SUBMISSION TO THE AUDITOR OF PUBLIC ACCOUNTS**

The purpose of this form is to implement the following locality stormwater utility reporting requirement established by Paragraph D.1. of Item 2 of the State’s Budget Bill (refer to [Chapter 2 of the 2022 Acts of Assembly](https://budget.lis.virginia.gov/item/2022/2/HB30/Chapter/1/2/)): *Each locality establishing a utility or enacting a system of service charges to support a local stormwater management program pursuant to §15.2-2114, Code of Virginia, shall provide to the Auditor of Public Accounts by October 1 of each year, in a format specified by the Auditor, a report as to each program funded by these fees and the expected nutrient and sediment reductions for each of these programs. For any specific stormwater outfall generating more than $200,000 in annual fees, such report shall include identification of specific actions to remediate nutrient and sediment reduction from the specific outfall.*

Each locality subject to the reporting requirement set forth above should complete and submit this report form each year to the Auditor of Public Accounts by October 1, in an electronic format emailed to [LocalGovernment@apa.virginia.gov](mailto:LocalGovernment@apa.virginia.gov). **This report for the applicable fiscal year (or applicable reporting period) is due annually by October 1 each year.**

## **SECTION 1 – LOCALITY INFORMATION**

**Locality Name:** Click or tap here to enter text.

**Contact Name/Title:**  Click or tap here to enter text.

**Contact Address:**  Click or tap here to enter text.

**Contact Email:** Click or tap here to enter text.

**Contact Phone:**  Click or tap here to enter text.

**Report Completion Date:** Click or tap here to enter text.

## **SECTION 2 - STORMWATER UTILITY FEES**

*For your stormwater utility fees provide the following information from your current fiscal year or most recent audited annual financial report.*

*Note: The locality may provide prior year audited financial statement amounts. Alternatively, the locality may submit “draft” or preliminary, unaudited amounts from the current fiscal year due to the timing of this report’s October 1 deadline, which is prior to the locality’s annual audited financial report deadline of December 15.* ***If the locality is submitting unaudited/draft financial amounts please retain the applicable \*Unaudited\* notation in the boxes below.***

***Financial Statement Fund Name****:* Click or tap here to enter text.

***Fiscal year****:* Click or tap here to enter text.

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| --- | --- | --- |
| **Revenues**  **\*Unaudited\*** *(see note)* | **Expenditures**  **\*Unaudited\*** *(see note)* | **Ending Fund Balance/Net Position**  **\*Unaudited\*** *(see note)* |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **If necessary, provide any additional detail/clarification below about the financial information provided at Section 2.**  Click or tap here to enter text. | | |

## **SECTION 3 – FUNDED PROGRAMS AND OTHER MAJOR ACTIVITIES**

*Provide a brief description of each major program funded by the utility fee system and, where applicable, the expected nutrient and sediment reductions for each of these programs.*

**A. Operations & Maintenance Program**

Click or tap here to enter text.

**B. Capital Improvement Program**

Click or tap here to enter text.