



# Commonwealth of Virginia

**Walter J. Kucharski, Auditor**

**Auditor of Public Accounts  
P.O. Box 1295  
Richmond, Virginia 23218**

September 28, 2005

Terry Austin  
Chairman of the Board  
P.O. Box 398  
Buchanan, VA 24066

Dear Mr. Austin:

We have reviewed the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue, Sheriff, and Commonwealth's Attorney of the County of Botetourt for the year ended June 30, 2005. Our primary objectives were to determine that the officials have maintained accountability over Commonwealth collections, established internal controls, and complied with state laws and regulations.

The results of our tests found the constitutional officers complied, in all material respects, with state laws, regulations and other procedures relating to the receipt, disbursement and custody of state funds.

Sincerely,

Auditor of Public Accounts

WJK: kwv

cc: Gerald A. Burgess, County Administrator  
Charles Benton Bolton, Treasurer  
John L. Etzler, V, Commissioner of the Revenue  
Ronald N. Sprinkle, Sheriff  
Joel R. Branscom, Commonwealth's Attorney

County of Botetourt