



P.O. Box 156 • 116 BROADWAY AVENUE • BROADWAY, VA

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March 30, 2026

Rachel N. Reamy, CPA, CGFM  
Local Government Manager  
Auditor of Public Accounts  
PO Box 1295  
Richmond, VA 23218

Re: Delay of Audit Completion

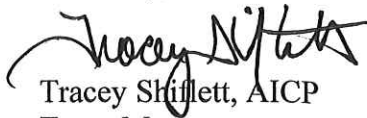
Dear Ms. Reamy,

The Town of Broadway's submission of the 2024 and 2025 audits has been delayed due to staffing shortages, turnover in the Town Manager position, and an issue with the Town's financial software that required the reversal, review, and re-entry of numerous journal entries.

Town staff are working closely with the auditors to complete the 2024 audit by the end of April 2026. Once that audit is finalized, work will begin immediately on the 2025 audit, which is projected to be completed by the end of August 2026.

The final copies of the audits will be forwarded to the Auditor of Public Accounts upon completion.

Sincerely,



Tracey Shillett, AICP  
Town Manager